



Job Description

Assistant Intelligence Analyst

Position Title: Assistant Intelligence Analyst

Supervisor: Senior Intelligence Analyst

Classification: Part-time 6-month contract with the possibility of full-time employment in the future

Compensation: Depending on skills and experience

Location: Remote but in the United States

Applicants must be based in the United States and hold U.S. citizenship to be considered.

Earth League International is seeking a skilled intelligence data analyst to join ELI's team. The role will primarily focus on supporting the work of ELI's senior intelligence analyst and the teams in the field.

About ELI

Earth League International (ELI) is a non-profit, non-governmental organization that fights environmental and wildlife crime using professional intelligence and analysis.

Through an evidence-based, intelligence-led approach we research and investigate some of the most important wildlife traffickers and environmental criminals in the world, and the convergence with other serious crimes, with the goal of supporting law enforcement agencies and activating justice.

Primary Responsibilities:

- Support in the production of analytical intelligence products/reports and Confidential Intelligence Briefs using i2 Analyst's Notebook and Excel
- Conduct supplementary research as required, including open-source information mining
- Develop clear visualizations from the data to communicate complex information
- Assist in the production of maps and geospatial analysis
- Build and enhance existing databases/dashboards
- Database and file organization (video materials, photos, etc.)

The ideal candidate will have experience in:

- Working knowledge of i2 Analyst's Notebook and Excel. Experience of applying specialized analytical techniques
- Knowledge of U.S. government agencies/entities and dynamics
- An understanding of environmental/wildlife crime and transnational organized crime
- Knowledge of criminal and financial investigations is a plus (i.e.) money laundering
- Understanding of geo-politics of Latin America, Asia, and Africa



Qualifications/Skills:

- English mother tongue
- Knowledge of Spanish is preferable. Knowledge of Chinese is a major plus
- Experience in working with i2 Analyst's Notebook, Excel and ideally with ArcGIS (not a must)
- Ability to gather, analyze, and evaluate information from a variety of sources, including open sources and social networks and to identify key intelligence gaps and investigative opportunities
- Advanced working knowledge of Microsoft Excel, good IT skills
- Strong writing skills
- Critical-thinking skills with the ability to process a large amount of information and to identify connections between data sets

Location and Compensation

This role may be performed from a remote location in the United States. Applicants must be based in the United States to be considered.

Initially this is a 6-month part-time /contract-based role (no benefits) with a compensation commensurate with skill, experience, and internal equity. There's a strong possibility of full-time employment in the future based on the work and performances during the first 6 months.

Equal Opportunity Employer

ELI is committed to being inclusive and is proud to be an equal opportunity employer. Applications are encouraged from all qualified candidates without distinction on grounds of race, color, sex, national origin, age, religion, disability, sexual orientation, and gender identity.

How To Apply

Please send your resume/CV, and a brief cover letter to: info@earthleagueinternational.org

Please indicate "Assistant Intelligence Analyst" in the email subject line.

Applications will be considered on a rolling basis until the role is filled. The successful applicant must meet the requirements of ELI's background screening process and be ready to provide references and complete writing samples upon request.

Please note that only short-listed candidates will be contacted.